



Croton-Harmon Booster Club

Lorri Zelman Vincent Andrews Sue DeLasho Ariadne Green
President Vice President Treasury Secretary

Request Form for Croton-Harmon Booster Club Funds

This form is to be used for the following when (1) a Team Parent Liaison, Coach or designee is requesting direct payment for services or requesting items with individual team funds (i.e. team gear, off-season league); or (2) a request is made for individual reimbursement expended for a team, from individual team funds.

Any individual reimbursements are not to exceed \$600.00. If the requested amount exceeds \$600, payment must be made directly to the organization by the Booster Club. All team accounts are managed by the Booster Club and all purchases and requests require prior approval. **Please email this form to: President@crotonigers.com.**

Funds Requested by: _____

Sport: _____

Team: _____

Coach: _____

Approval Received by Coach: Yes ___ No ___

Contact Info of person requesting funds (email address and cell #):

AMOUNT REQUESTED: _____

To be used for: _____

Date of Request: _____

Date of Event or Funds Needed By: _____

- Attach Invoice or Purchase Order if payment to be paid directly to an organization and include name of organization, address, and phone number
- Attach all receipts if payment to be paid directly to an individual and name of individual, address, and phone number.

36 Old Post Road South, Croton on Hudson, New York 10520 Crotonigers.org

Twitter: [@CrotonAthletics](https://twitter.com/CrotonAthletics) – facebook.com/CrotonHarmonBooster